

Questions Concerns and Rights

The data protection laws give you certain rights. You have the right to:

- rectify inaccurate/incomplete personal data
- change your marketing & contact preferences
- ask us for copies of your personal data

In certain circumstances you also have the right to ask that we:

- erase your personal data (though there may be legal or other reasons which compel us to continue to keep your data)
- restrict the processing of your personal data
- transfer a copy of your data to another company

In the first instance please direct any rights requests, questions and concerns you have about how we collect, store and use personal data to the business holding your data. If the business cannot resolve the issue please contact the Data Protection Coordinator: Data Protection, The Bedford Estates, Bedford Office Woburn MK17 tel.: 01525 290 333 email: data.protection@woburn.co.uk

If we are still unable to resolve the matter you have the right to lodge a complaint with the Information Commissioner's Office, Wycliffe House, Water Lane, Wilmslow, Cheshire, SK9 5AF helpline: 0303 123 1113 website: <https://www.ico.org.uk>